

Town Crier Job Description

Job Title: Town Crier

Line Manager: Development and Engagement Manager

DUTIES:

1. To be given an official position within Civic Parades as per the Civic Event Order of Precedence Protocol.
2. Where the Town Crier is present in a private capacity, or other than as Town Crier, he/she will not form part of the Civic Parade.
3. The Crier may also be engaged for publicity or other purposes from time to time by the Town Council at the same rate of remuneration.
4. To attend all civic functions held within Saltash as required.
5. To wear the necessary costume at civic/ceremonial functions (costume to be provided by Saltash Town Council).
6. To act as announcer and or toastmaster at any organised social function organised by the Mayor or the Town Council
7. To write own cries/announcements for approval by their line manager.
8. To assist the Mayor's Secretary/Receptionist with the upkeep of all uniform and equipment associated with the post.

CONDITIONS OF SERVICE:

The Town Crier will:

- a) Wear the costume associated with the function.
- b) £25 per occasion attendance will be paid.
- c) The Town Crier will be required to attend the following Civic functions on dates to be decided each year:

Mayor Making

Civic Service

In addition, there are other annual and occasional events that by invitation may have a Civic Parade i.e. Saltash Regatta.

RESTRICTIONS:

The Town Crier whilst in costume with or without seals may not to make any political statements or be involved in any political activity, or any other activity that might be reasonably considered detrimental to the image of the council.

COSTUME:

Any costumes provided by the Town Crier will remain their property;

Additional necessary costumes funded by the Town Council will remain the property of the Town Council.